



COMMUNICATIONS UPDATE

Name: _____

Title: _____

Email: _____

Address: _____

Phone: _____ Fax: _____

Within the MBI member database, the following 'company responsibilities/interests' areas are available for employees. We use these when sending out event and seminar notifications so that we can be sure that the correct people are receiving the information. For example, if we were to send out a notice about an upcoming safety training course, we would send it to employees that are marked as a Primary, Safety, and/or Education Contact. You are able to have multiple individuals marked for contacts and individuals are able to act as multiple contacts.

Preferred Method of Contact

Please circle: EMAIL MAIL BOTH

Primary Contact – This contact receives all company correspondence, including all important announcements and dues information. Generally is the principal of the company or the point contact for all relations with the association.

Please circle: YES NO

Communication Liaison Coordinator – This contact receives most company correspondence. They also are responsible for making sure that company information is current by maintaining database records and updating company information for the membership directory via the MBI website.

Please circle: YES NO

Education Contact – This contact would receive all training correspondence, including seminar, webinar and event notifications.

Please circle: YES NO

Safety Contact – This contact would receive any safety-related correspondence, including training and regulation updates.

Please circle: YES NO

Legislative Contact – This contact would receive any correspondence relating to public affairs efforts.

Please circle: YES NO

Bid / Management Contact – This contact would receive any correspondence relating to project procurement and bidding regulations.

Please circle: YES NO

Labor/HR Contact – This contact would receive any correspondence related to HR/labor issues, including training and any regulation updates.

Please circle: YES NO

Build Iowa Contact – This contact would receive any workforce development initiative communications.

Please circle: YES NO

Training Vault Administrator - The MBI Training Vault is an electronic system for tracking your entire company's training records and credentials. Please appoint a Training Vault Administrator who will be the primary contact person for everything related to this

system including course registration notification, course reminders, expiring credentials and much more for all company employees. In addition, this individual will have access to training records for all employees within your company.

Training Vault Administrator Name:

Training Vault Administrator Email:

MBI Job Board - As a member of MBI, you will have access to MBI's job board for posting open positions within your company. Please list who in your company will be responsible for posting and maintaining job board postings.

Job Board Administrator Name:

Job Board Administrator Email:

The following communications are available from MBI to you as a member of the association.

Fast Track & Ask MBI – Email Only

Fast Track and Ask MBI are weekly news bulletins specifically designed to give up-to-the minute alerts to our membership in a condensed and timely format.

Please circle: YES NO

InsideMBI – Email, Mail or Both

InsideMBI is a quarterly publication dedicated to our association's services areas: Safety, HR/Labor, Government Affairs, Education/Professional Development and Craftworker Training.

Please circle: EMAIL MAIL BOTH NONE

Legislative Focus – Email Only

Legislative Focus is a weekly news bulletin (during the legislative session only) designed to give the membership a report on legislative activities and to alert the membership when grassroots efforts are needed.

Please circle: YES NO

WORKSAFE Record – Email Only

WORKSAFE Record is a bi-weekly newsletter dedicated to construction safety.

Please circle: YES NO

Construction Update Nightly Email (Complimentary for GC Members - 20% Discount For Associate Members)

The Construction Update email is sent out on a nightly basis and contains 3 reports to assist your company in staying up to date on bidding projects. These reports consist of the Nightline Report, BidWatch Report and Notice to Bidder Report. They will provide updates on new bidding projects, bidders lists and same day bid results.

Would you like us to contact you with more information on the nightly Construction Update email?

Please circle: YES NO

Please return your completed personal profile update at your earliest convenience to:

Master Builders of Iowa
Attn: Nichole Fry
PO Box 695
Des Moines, Iowa 50306
FAX: (515) 288-2617
EMAIL: nfry@mbionline.com

Thank you for updating your personal profile information! In the future, you are able to update your personal profile online via the MBI website (www.mbionline.com) once logged in. If you need assistance with updating your profile online, please contact Nichole Fry at (515) 657-4386 or nfry@mbionline.com.