

**AMENDMENT 1 – BACKGROUND / QUALIFICATIONS INFORMATION**

The lowest bidder for each contract shall, within forty-eight (48) hours following the bid opening, provide the Owner with the Background Information included in Section 00100 Instruction to Bidders. The Contractor must complete and fully disclose all information requested in the Background Information. Failure to submit the Background Information may preclude the bid from further consideration by the Owner.

The Owner may make such investigations as deemed necessary to determine the ability and qualification of the Bidder. Bidders shall submit within forty-eight (48) hours, if requested by the Owner, such evidence of the Bidder's competency and practical knowledge to do the particular work covered by his proposal and the Bidder's financial responsibility, resources, experience, organization and equipment to complete the proposed work. Failure to comply with this requirement may result in the rejection of consideration of such bid.

In determining the Bidder's qualifications, the following factors, among others, will be considered: work previously completed by the Bidder; qualifications of the proposed subcontractors for their work; Bidder references; and whether the Bidder (a) maintains a permanent place of business; (b) has adequate plant and equipment to do the work properly and expeditiously; (c) has the financial resources to meet all obligations incident to the work; (d) has appropriate technical experience; and (e) has adequate, competent, experienced staff and supervisors who will be committed to the work until completion.

Each Bidder may be required to show that he has handled former work and that no just claims have been prosecuted or are pending against such work. No bid will be accepted from a Bidder who is engaged on any work which would impair his ability to perform or finance this work or other work in progress.

The Owner reserves the right to reject any bid if the Owner determines, in its sole and absolute discretion, that the Bidder is not properly qualified to carry out the obligations of the Contract and/or to complete the work contemplated by the contract. Conditional bids will not be accepted.

**AMENDMENT 2 - SUBMISSION OF BIDS**

Bid Documents shall be enclosed in two envelopes (**OUTER** and **INNER**), each of which shall be sealed and clearly labeled "BID DOCUMENTS" and identified with the description of the work to which the proposal applies; the name of the project; the name and address of the Bidder; and the time of opening bids; all in prominent lettering so as to guard against opening prior to the stipulated time. **The INNER envelope shall include the form of proposal ONLY (Document 00311), and Shall be marked "BID ENCLOSED". The "OUTER envelope" shall include the Bid Bond (Document 00410), Non-Collusion Affidavit (Document 00313), and the required TSB forms (Document 00312), along with the INNER envelope. If the OUTER envelope does**

**NOT include the required documents, the INNER “BID ENCLOSED” envelope will NOT be opened.** No responsibility shall attach to any employee of the Owner for the premature opening of any bid not prominently identified. The Bidder shall be responsible for placing his firm name and the name and number, if applicable, of the project and the time of the bidding on the outside of such bid envelope.

The Bid Documents shall be submitted at the time and location as noted in the Invitation to Bid. Bids received after the specified time of closing will be returned unopened.

**AMENDMENT 3 - POST-BID INTERVIEWS**

Bidders in contention for contract awards may be asked to attend Post-Bid Interviews, submit Post-Bid Submittals in rough draft for review. (See Document 00500.)

**AMENDMENT 4 – QUALIFICATIONS INFORMATION**

All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets. The bidder may submit any additional information.

1. When Organized \_\_\_\_\_
2. If Corporation, Where Incorporated \_\_\_\_\_
3. How many years have you been engaged in the contracting business under your present firm or trade name? \_\_\_\_\_
4. List all of the surety / bonding companies you have utilized in the last five (5) years.  
\_\_\_\_\_  
\_\_\_\_\_
5. Have you ever been declared in default under a performance bond in the last five (5) years? \_\_\_\_\_ If so, describe the circumstances and which surety / bonding company was involved. Include the name and contact person of the owner(s).  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Have you ever been found not to be a responsible bidder under Iowa Code Chapter 26? \_\_\_\_\_ If yes, please describe the circumstances.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. List all projects over one million dollars (\$1,000,000) you are currently under contract for, including the contract value, the scheduled completion date, contact person and phone number. Also list any experience in school construction similar to this project of any value.

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8. Are you currently being investigated for or previously been found to have violated in the last five years any of the following state or federal laws: Iowa Minimum Wage Act, Iowa Non-English Speaking Employees Act, Iowa Child Labor Act, Iowa Labor Commissioner’s Right to Inspect Premises, Iowa Compensation Insurance Act, Employment Security Act, Iowa Competition Act, Iowa Income, Corporate and Sales Tax Code, a ‘willful’ violation of the Iowa or Federal Occupational Safety and Health Act, Iowa Employee Registration Requirements, Iowa Hazardous Chemical Risks Act, Iowa Wage Payment Collection Act, Federal Income and Corporate Tax Code, The National Labor Relations Act, The Drug-Free Workplace Act, The Employee Retirement Insurance Security Act, The Fair Labor Standards Act: Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please explain:

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9. Do you currently have any legal action pending which could impact your ability to perform this Project? \_\_\_\_\_ If yes, please explain:

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No actions will be made on the basis of answers to the above questions without any inquiry and an opportunity to be heard regarding the circumstances of the matter reported.

The undersigned hereby authorizes and request any person, firm or corporation to furnish credit history and financial condition or other information required by the District in verification of the recitals comprising this statement of Background Information. The undersigned further authorized the Owner to conduct any and all necessary investigations of the undersigned’s federal and state Occupational Safety and Health Act (OSHA) Compliance, including access to State and Federal records.

I hereby certify that the above information is true and correct to the best of my knowledge and that the Owner may rely on the information provided.

THIS STATEMENT MUST BE NOTARIZED.

NAME OF CONTRACTOR: \_\_\_\_\_

BY: \_\_\_\_\_  
Signature Title

\_\_\_\_\_  
Type / Print Name Date

STATE OF IOWA, \_\_\_\_\_ COUNTY, ss:

Subscribed and sworn to before me by the said \_\_\_\_\_ on this day  
of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

\_\_\_\_\_  
Contractor Name